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## CSULB Financial Aid Cross Enrollment Verification Form

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CSULB-enrolled undergraduate students, who are participating in the official CSU Cross Enrollment program, are eligible to have units from **one** course taken at a California Community College considered as part their enrollment status for financial aid eligibility purposes. The units from this course will be combined with CSULB units taken during the semester of Cross Enrollment, and used to determine a student's financial aid eligibility.



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## Cross Enrollment Procedures

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Complete the appropriate forms listed below. The first two forms are also available directly from the [Enrollment Services Forms page](#), under Registration and Records.

- [CSU Application for Cross Enrollment Form](#)
- [CSULB Request for Evaluation of Course Work from another Institution Form](#)
- [CSULB Financial Aid Cross Enrollment Form](#)

Please review and follow the instructions outlined below

1. Complete the **CSU Application for Cross Enrollment** form and take it to the Enrollment Services – Beach Central Windows (101 Brotman Hall) for processing.
  - a. Enrollment Services staff will verify your eligibility and complete the “Home Campus Certification” section. **The form will be returned to you at that time.**
2. Take the processed **CSU Application for Cross Enrollment** and **CSULB Financial Aid Cross Enrollment Form** to your community college for completion.
  - a. Your Community College Registrar completes the **CSU Application for Cross Enrollment**.
  - b. Your Community College Financial Aid Office completes the **CSULB Financial Aid Cross Enrollment form**.
3. Complete and submit the **CSULB Request for Evaluation of Course Work from Another Institution** form to the Enrollment Services Beach Central windows.
  - a. Transfer Evaluations staff will process your request and notify you via email of the outcome. If approved, the Office of Financial Aid will be notified of your eligibility.
4. Once completed by your community college, submit both the **CSU Application for Cross Enrollment** and **CSULB Financial Aid Cross Enrollment Form** to the Enrollment Services - Beach Central windows.
  - a. Both forms **must** be submitted simultaneously - incomplete or unprocessed forms will not be accepted.
5. Once submitted, the Office of Financial Aid and Scholarships will review your financial aid awards to determine if you qualify for any award adjustments. You will be notified of any changes via email, after Census (4<sup>th</sup> week of the semester), when enrollment becomes official for the term.

## Cross Enrollment Form Submission

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Financial Aid Cross Enrollment Verification Forms must be submitted **prior** to the last day of finals for the semester. This is particularly important for Spring Semester as access to advisors may be limited over the Summer.

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## CSULB FINANCIAL AID CROSS ENROLLMENT FORM

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Student Name \_\_\_\_\_ CSULB ID Number \_\_\_\_\_

I certify that I meet all eligibility requirements to participate in the CSU Cross Enrollment program, including:

- Completion of at least one term at CSULB as a matriculated student
- Enrollment in a minimum of six units at **CSULB** during my Cross-Enrollment semester
- Having a minimum 2.00 GPA
- Being classified as a California resident
- Meeting the [Satisfactory Academic Progress \(SAP\) Standard](#) for the receipt of financial aid

I also understand that units from only **one** course taken at the California Community College can be included in my overall enrollment status for Cross Enrollment.

**Cross Enrollment Semester (Check**

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