

Reporting by Employees and Volunteers

Accounting and Auditing Matters

California State University, Long Beach Research Foundation

Whistleblower Reporting Form

The purpose of this form is to provide a mechanism for reporting any action or suspected action taken within the Research Foundation that is believed to be fraudulent, in violation of federal, state, or local laws, or in violation of any adopted policy of Research Foundation. Anyone reporting a concern of this nature must act in good faith, without malice toward the Research Foundation or any individual, and have reasonable grounds for believing that the act reported actually occurred.

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Name of Person Filing Report

Print Name

Signature

Date

Name of Person(s) Subject to this Allegation

Name

Relation/Position

If this person is not an employee of the Research Foundation, please list his or her position or relationship.

Allegation Report

Please include as much detail as possible to enable a thorough investigation of the matter. Please go beyond the questions below and the space provided if necessary to adequately describe the matter.

What act occurred and how do you believe it was fraudulent, illegal or inappropriate?

When and where did the alleged act occur?

(Please indicate if the actions were committed over a period of time)